



SACRAMENTO RIVER FIRE DISTRICT

Jeffrey J. Winters
Fire Chief, CEO

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BOARD OF DIRECTORS

MONTHLY MEETING

February 13, 2024

COLUSA STATION

Minutes

Meeting: Called to order by John Garner at 6:30pm.

Present: Directors Garner, Miller, Moore, Kimbrell, Simmons, Hickel, Brookins, Hailey Green, Asset Management Group and Chief Winters.

Absent: None

Approval of Minutes January 9, 2024

Correction to the of January 9, 2024 minutes to reflect that Director Brookins was present for the meeting and the new amount for claims is \$68,578.78, including \$33,859.25 for South Fork Complex personnel payment.

There being no further corrections it was moved by Director Simmons, seconded by Kimbrell, to approve the minutes with above corrections.

AYES: Garner, Miller, Moore, Kimbrell, Simmons, Hickel, Brookins

NOES: None

ABSENT: None

ABSTAIN: None

PUBLIC COMMENTS:

There were no comments from the public.

ITEMS FOR BOARD CONSIDERATION:

1. Approve claims for February 2024

Claims were presented in the amount of \$21,093.86

It was moved by Director Hickel, seconded by Miller, to approve the claims in the amount of \$21,093.86

AYES: Garner, Miller, Moore, Kimbrell, Simmons, Hickel, Brookins

NOES: None

ABSENT: None

ABSTAIN: None

2. Presentation by Hailey Green, Asset Management Group, regarding moving fire district retirement investment funds from Charles Schwab Investments to Asset Management Group.

Ms. Green informed the Directors that she has moved from her previous employment to Asset Management Group in Chico. She previously oversaw the investments of the District's retirement fund and was wondering if the Board would consider moving from Charles Schwab to Asset Management Group for the investing of District's retirement funds. Asset Management caters to small businesses and individuals as well. There would be no additional costs for the District. Chief Winters stated he has sat down and discussed the potential move with Ms. Green and spoken with Captain Trotter as well and both of them are in favor of the change.

After a brief discussion the Board directed Chief Winters to place the matter on the March meeting agenda for Board action.

3. Declare 17 30-minute self-contained breathing apparatus cylinders and miscellaneous personal protective clothing as surplus property and authorize Fire Chief to discard. Chief Winters gave brief justification for this item.

It was moved by Director Brookins, seconded by Miller, to approve declaring 17 30 minute self-contained breathing apparatus cylinders and miscellaneous protective clothing as surplus property and authorize Fire Chief to discard or donate.

AYES: Garner, Miler, Moore, Kimbrell, Simmons, Hickel, Brookins

NOES: None

ABSENT: None

Abstain: None

4. Accept Annual Financial transaction report as prepared by Smith and Newell Certified Public Accountants.

Chief Winters reminded the Board that the County Auditors office no longer is performing annual audits for the various special districts in the County. Last fall the Board approved having Smith and Newell prepare the annual audit for the Fire District. This report was done in accordance with the State Controllers Office requirements and has been submitted to them.

It was moved by Director Miller, seconded by Brookins, to accept the report as presented.

AYES: Garner, Miller, Moore, Kimbrell, Simmons, Hickel, Brookins

NOES: None

ABSENT: None

ABSTAIN: None

5. 2023-24 Budget adjustment: Transfer \$30,000 from account #59400 Contingency Appropriations to account #51011 extra help. Transfer \$8,000 from account #59400 Contingency Appropriations to account #53060 communications. New balances to accounts: #59400 \$67,000, #51011 \$80,000 and #53060 \$20,000.

Chief Winters stated the funds transferred to extra help reflects the impact of funds received for the strike team pay from the Southfork Complex fire last fall. The funds transferred to Communications to reflect the Districts share of cost for the new fire radio repeater, which cost was shared by all Fire Agencies.

It was moved by Director Moore, seconded by Hickel, to approve the budget adjustments as presented above.

AYES: Garner, Miller, Moore, Kimbrell, Simmons, Hickel, Brookins

NOES: None

ABSENT: None

ABSTAIN: None

COMMUNICATIONS: REPORTS AND PRESENTATIONS:

Chief Winters reported that Secretary Susie McCullough was back to work after recent surgery.

There were 19 calls for service January 2024:

1 fire, 11 EMS of which 2 were casino related, 2 mutual aids, 1 investigation, 3 public assists and 1 activated alarm.

There being no further business the meeting was adjourned at 7:28 pm.

Respectfully submitted:

John Garner, Chairman of Board of Directors

Patty Hickel, Secretary